



**MAHAVITARAN**  
Maharashtra State Electricity Dist.Co.Ltd  
(A Govt. of Maharashtra Undertaking)  
CIN : U40109MH2005SGC153645  
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HRD/O&M/F.No.24-25  
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**ADMINISTRATIVE CIRCULAR NO. 491 DATE 21 / 07 / 2014**

Sub : Introduction of New Allowance.

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The Managing Director in consultation with Director (Finance), Director (Projects) and Director (Operations) have accorded approval to introduce the following new allowance payable w.e.f. 01/08/2014 subject to the terms and conditions mentioned below :-

2. **Professional Pursuit Allowance:**

This allowance at the rate mentioned below shall be payable to Executive Engineer and its equivalent and above towards reimbursement of professional pursuits. The rates are as under :-

Sr. No.	Categories	Proposed rate (p.m.)
1.	Executive Engineer/Asst. General Manager (HR/F&A) & equivalent	Rs. 2000/-
2.	Superintending Engineer/General Manager & equivalent	Rs. 3000/-
3.	Chief Engineer/Executive Director & equivalent	Rs. 5000/-

3. For claiming this allowance, the concerned employee should give a declaration in the format enclosed as Annexure 'A' to this Circular. This declaration should be submitted by the concerned employee at the beginning of the financial year i.e. April and the same will be valid during the full financial year. Further, if it is found that the employee has submitted false declaration and/or failed to update the same in time, the concerned employee shall be liable for disciplinary action.

4. This Administrative Circular is available on R-APDRP Portal.

Encl : ANNEXURE - 'A'

( Sandesh Hake )  
Chief General Manager (HR)

REIMBURSEMENT OF EXPENDITURE ON PROFESSIONAL PURSUITS

( Administrative Circular No. ----- Date ----- )

FORM OF CERTIFICATE

I hereby certify that I have/am actually incurred / incurring expenditure of not less than  
Rs.                      during the period from 01/04/20            to 31/03/20            towards Professional  
Pursuits.

Signature        : \_\_\_\_\_

Name             : \_\_\_\_\_

Designation    : \_\_\_\_\_

Section/Office: \_\_\_\_\_

